



NATO NAVAL MINE WARFARE CENTRE OF EXCELLENCE

3de en 23ste Linierregimentsplein 1

8400 Ostend, Belgium

E-mail: nmw-coe@mil.be, Website : www.nmwcoe.org



ADMINISTRATIVE INFORMATION FOR THE 2026 NATO NAVAL MINE WARFARE CONFERENCE

1. ACCOMMODATION.

A list of recommended hotels is presented below, more information can be found at www.visitoostende.be/en/accommodation.

a) Leopold Hotel

Van Iseghemlaan, 110 8400 Oostende

+32 59 70 08 06

Code for 15% discount at time of booking (only through hotel's own website) is BENAVERY

Booking link:

<https://www.leopoldhotelostend.com/en/>

b) Hotel Burlington

Kappellestraat 90, 8400 Oostende

+32 59 55 00 30

<https://www.c-hotels.be/en/burlington>

Use code APA2026 to get a discount.

c) Hotel Bero

+32 59 70 23 35

info@hotelbero.be

www.hotelbero.be

It is recommended to make reservation by e-mail to sales@hotelbero.be

d) Hotel Botteltje

+32 59 70 09 28

info@hotelbotteltje.be

www.hotelbotteltje.be

“Navy Academy” has to be mentioned in your online reservation to get a discount.

e) Hotel Ter Streep

+32 59 70 76 63

info@terstreep.be

www.terstreep.be/en/

2. **TRANSPORTATION.** Participants must make their own travel arrangements to and from the conference. Ostend is well connected to Brussels airport by train. Hotels in Ostend city centre are all within walking distance from the train station and the conference venue.
3. **DRESS CODE.** Dress code during the conference is as follows:
 - a) In-person Conference: Service Dress with jacket (NATO Class A/civilian business suit).
 - b) Ice Breaker on 20 May: Civilian attire casual (jacket with no tie).
4. **AGENDA.** A tentative agenda is found in APPENDIX 1 to this Administrative Information. If you wish to provide a presentation, please provide following information to the NATO NMW COE:
 - a) Proposed title.
 - b) A brief description of the content.
 - c) Estimated duration of presentation.
 - d) A short bio (maximum 5 lines), for introduction.
 - e) The presentation by email or NLT 13 May 2026.
5. **SECURITY CLEARANCE.** The security classification for the Conference is NATO UNCLASSIFIED. Personal Security Clearance is not required.

6. **REGISTRATION.** Registration for the conference is required and can be completed by filling out the Personal Administration Form at the following link: <https://airspacepower.com/nmw26-attendance/>

7. **CONTACT.** For further questions, please contact the NATO NMW COE point of contact (CDR Piotr LIS (PON N)) through email: nmw-coe@mil.be.